

**MINUTES OF THE MEETING OF
ARKANSAS 911 BOARD
April 16, 2020**

A regular monthly meeting of the Arkansas 911 Board was held 1:00 p.m. on Thursday, April 16, 2020 via conference call.

The following were in attendance:

Board

Tina Owens (proxy for AJ Gary)	Director, AR Division of Emergency Management
Skot Covert	Office of Auditor of State
Shelby Johnson	Director, AR GIS Office
Rusty McMillon	Judge, Greene County
Jamie Pafford-Gresham	Pafford EMS
Robert McGowen	Administrator of Public Safety, Benton County
Brian Presley	911/Dispatch Coordinator, Independence County
Chadwick Henson	Police Chief, City of Trumann PD
Tommy Sizemore	Fire Chief, Barling Voluntary Fire Department
Keith Edmonds	Madison County, OEM
Doug Sprouse	Mayor, City of Springdale

Administrator

Renee Hoover
Asst. Attorney General, State Agencies Dept., Office of Arkansas Attorney General
Leslie Rutledge:
Brad Nye

Guests:

Paige VanBrook	Lawrence County 911
Josh Curtis	Association of Arkansas Counties
Ronya Marveggio	Bentonville Police Dept.
Mindy Corbett	Bentonville Police Dept
Carla Holcroft	Washington County Sheriff's Dept.
Shannon McCuin	Washington County - University of AR
Nita Roper	Logan County
Penny Rubow	AWIN
Tina Thompson	WAPDD
Max Kolstad	CenturyLink
Mike Cody	CenturyLink
Byron Howard	CenturyLink
Carlos Simmonds	CenturyLink
Judy Wells	Van Buren County 911/Fairfield Bay PD
Angie Baker	Monroe County 911
Larry Taylor	Monroe County, County Judge

Morey Sullivan
James Carlson

Solacom

A quorum was declared and Tina Owens (proxy for Chairman Gary) called the meeting to order and presided over the meeting.

Upon a motion made and seconded, the minutes of the March 19, 2020 meeting were unanimously approved as amended.

Financial Reports: The financial report was approved as provided which reflected the total assets and liabilities as of March 31, 2020 to be \$7,350,643.97 in which \$2,036,694.45 is in the State Treasury Money Management Fund account and \$5,313,949.52 is in the US Bank working capital account.

Ms. Hoover also reported to the Board that the distribution for April 2020 has not yet been received from the Arkansas Public Safety Trust Fund.

Expense Report: Monthly expenses of \$296,356.08 were approved for payment as submitted. Included in the approved expenses were:

- LEC Charges = \$287,577.67

Old Business

Website – Ms. Hoover reported that the website went live on the evening of Monday, April 6, 2020. Work on the PSAP Certification application on the website is still ongoing.

2020 PSAP Certification – An update was provided confirming that Executive Order 20-06 which originally included a waiver of the requirement to complete the annual PSAP Certification by April 1, 2020 until April 17, 2020 has been extended until the crisis is over.

15% Allocation Balance by County Report - An updated report of the 15% Allocation Fund was presented reflecting a balance of \$728,171.17. This report reflects the total balance remaining and allocated for reimbursement for 16 PSAPs.

RFP – PSAP Consolidation – Ms. Hoover reported that the RFP for a consultant to develop a PSAP Consolidation plan for Arkansas PSAPs has been posted with questions from Respondents due by 4:00 p.m. on April 20, 2020. The response to questions from Respondents is due to be posted on April 27, 2020, and the responses to the RFP will be opened at 2:00 p.m. on May 11, 2020. The Board selected the following individuals to serve on the evaluation committee to score the responses to the RFP (SP-20-0080):

- Jamie Pafford-Gresham
- Brian Presley
- Chief Chad Henson
- Mayor Doug Sprouse
- Keith Edmonds

RFP – ESInet and NG911 Core Services – Extensive review of the questions from OSP is underway and responses will be provided as soon as possible.

Bylaws: The amendment of the bylaws as proposed during the special meeting of the Board on February 28, 2020 was approved during today's meeting. In compliance with the bylaws, a 30-day review period was provided after a copy of the proposed amended bylaws was provided to the Board members.

New Business

Intergovernmental Agreement - GIS Data Aggregation and Coordination Services for NG911 Implementation – A draft of the intergovernmental agreement between the Arkansas 911 Board and the State GIS Office for the GIS data aggregation and coordination services for the NG911 implementation was approved as presented. Mr. Shelby Johnson reported that the GIS project which will be the foundation of the NG911 implementation project will approximately one month before the project can begin.

PSAP Consolidation – Discussion regarding Arkansas PSAP Count –Mr. Robert McGowen raised question regarding centers formerly identified as secondary PSAPs. A question was raised again about the difference in a PSAP (formerly “primary” PSAP) and a center (formerly “secondary” PSAP). There were some thoughts shared that a PSAP (formerly referred to as a “primary” PSAP) is a center in which 9-1-1 calls are routed directly and in which are open 24x7x365, and centers (formerly “secondary” PSAPs) only receive calls that are transferred from a “primary” PSAP. Ms. Hoover shared with the Board that Arkansas Code 12-10-303 provides a definition of a PSAP. Ms. Hoover also shared that as the Board progresses with the PSAP Consolidation project, consideration will need to be given to centers (formerly considered a “secondary” PSAP) and some clarity will be required when the consultant who will be selected for the PSAP consolidation is selected. An example, University of Arkansas PSAP, was provided as an example of a “secondary” PSAP in which some consideration will be required.

The PSAP at the University of Arkansas has been a 9-1-1 center in which only wireline calls were delivered and did not received wireless calls through the 911 system. As a result, the center was considered a “primary” PSAP and did not receive any funding from the AR ETS Board since wireless 9-1-1 calls were not delivered to their center. Currently, wireline service on the University of Arkansas campus has been transitioned to VoIP technology. As a result, the 9-1-1 funding from the former wireline service access lines has transitioned to the funding applicable for VoIP service. Providers remit 9-1-1 fee receipts for wireline service access lines directly to the county treasurer each month, and receipts for VoIP service is remitted to the Arkansas Public Safety Trust Fund.

Mr. Shelby Johnson shared the definition of a PSAP as outlined in Arkansas Code 12-10-303 (22):

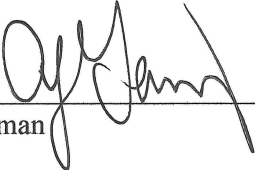
“Public safety answering point” means the location at which all 911 communications are initially answered that is operated on a twenty-four-hour basis by an operating agency and dispatches two (2) or more public safety agencies.

The Board requested that Ms. Hoover update the master PSAP registry identifying the 9-1-1 call types handled by each PSAP and 9-1-1 call types that are transferred to a “secondary” agency or dispatch center.

FROM THE FLOOR

The next regular meeting has been scheduled at 1:00 p.m. on Thursday, May 21, 2020. In an effort to minimize health risks at this time, the May meeting will continue to be held via conference call or web conference. Information for all Arkansas 911 Board meetings will continue to be posted on the Arkansas Public Meetings calendar as well as the Arkansas 911 Board website.

There being no further business to come before the Board, a motion to adjourn the meeting carried.


Chairman