

**MINUTES OF THE MEETING OF
ARKANSAS 911 BOARD
March 19, 2020**

A regular monthly meeting of the Arkansas 911 Board was held 1:00 p.m. on Thursday, March 19, 2020 via conference call.

The following were in attendance:

Board

AJ Gary	Director, AR Division of Emergency Management
Skot Covert	Office of Auditor of State
Shelby Johnson	Director, AR GIS Office
Rusty McMillon	Judge, Greene County
Jamie Pafford-Gresham	Pafford EMS
Robert McGowen	Administrator of Public Safety, Benton County
Brian Presley	911/Dispatch Coordinator, Independence County
Rodney Wright	Sheriff, Saline County
Chadwick Henson	Police Chief, City of Trumann PD
Tommy Sizemore	Fire Chief, Barling Voluntary Fire Department
Keith Edmonds	Madison County, OEM
Doug Sprouse	Mayor, City of Springdale

Administrator

Renee Hoover
Asst. Attorney General, State Agencies Dept., Office of Arkansas Attorney General
Leslie Rutledge:
Brad Nye

Guests:

Tina Owen	ADEM
Brandy Dye	Ashley County 911
Paige VanBrook	Lawrence County 911
Josh Curtis	Association of Arkansas Counties
Ronya Marveggio	Bentonville Police Dept.
Harold Perrin	Mayor, City of Jonesboro
Daniel Bolen	Boone County 911
Tina Thompson	WAPDD - Crawford County
Bo Robertson	Garland County
Nita Roper	Logan County
Gary "Bud" Gray	City of North Little Rock
Natisha Claypool	City of Fayetteville
Alan Vaughn	Clay County 911
Ted Mullenix	Mullenix & Associates
Blake Gary	AR Municipal League

A quorum was declared and Chairman Gary called the meeting to order and presided over the meeting.

Upon a motion made and seconded, the minutes of the February 20, 2020 meeting were unanimously approved as amended as were the minutes of specials meetings on January 23, 2020, February 5, 2020, and February 28, 2020.

Financial Reports: The financial report was approved as provided which reflected the total assets and liabilities as of February 29, 2020 to be \$13,417,492.63 in which \$2,033,879.89 is in the State Treasury Money Management Fund account and \$11,383,612.74 is in the US Bank working capital account.

Ms. Hoover also reported to the Board that \$4,493,016.26 was received on Wednesday, March 18, 2020 from the Arkansas Public Safety Trust Fund.

Monthly expenses of \$10,563,388.86 were approved for payment as submitted. Included in the approved expenses were:

- 4Q19 PSAP Distribution = \$10,306,121.02
- LEC Charges = \$248,264.52

Old Business

Website – Ms. Hoover reported that the website could be brought up today if the request for the domain is completed, but there will still need to be updates made to the site as additional information is received for input.

2020 PSAP Certification – Ms. Hoover confirmed that soft copies of the 2020 PSAP certifications were distributed, and the PSAP portal will be available shortly after the website is brought up. As soon as it is available, she will prepare and distribute documented instructions for use in input of the 2020 PSAP certification data.

15% Allocation Balance by County Report - An updated report of the 15% Allocation Fund was presented reflecting a balance of \$728,171.17. This report reflects the total balance remaining and allocated for reimbursement for 16 PSAPs.

RFP – PSAP Consolidation – A report was provided to the Board that this RFP has been entered into AASIS by OSP, and is pending approval of the Solicitation for Review which will be submitted following today's meeting. Ms. Hoover reported that OPS has indicated that the RFP could possibly be posted by end of day tomorrow.

RFP – ESInet and NG911 Core Services – A report was provided to the Board that OSP is currently working this week to get the RFP entered into AASIS and it could possibly be posted by the middle of next week. Approval of the Solicitation for Review will be submitted to OSP following today's meeting which will allow the appropriate approval process to progress.

New Business

Bylaws: A reminder was provided to the Board that the draft of the amended bylaws as proposed during the special meeting on February 28, 2020 were distributed to the Board for review, however, approval of the amended bylaws should be deferred to the April meeting to allow a full 30-day review period as outlined in the existing bylaws as originally approved by the Board. Approval of the amended bylaws will be added to the agenda for the next regular meeting in April, 2020.

GIS Data Aggregation and Coordination Services for NG911 Implementation – With abstention from the vote by Mr. Shelby Johnson and Mr. Rusty McMillon, the Board approved to initiate an intergovernmental services agreement with the State GIS Office for the aggregation and coordination services of the GIS data for the implementation of NG911. The intergovernmental services agreement will be based on the scope and cost estimate provided by the State GIS Office. Mr. Johnson with assistance from Brad Nye will draft the intergovernmental service agreement between the Arkansas 911 Board and the Arkansas GIS Office.

IRS Filing Forms 1096 and 1099 - The Board approved for a letter and Forms 1096 and 1099 reflecting payments for contract services for 2019 prepared by Hudson, Cisne & Co., LLP to be sent to the IRS on behalf of the Board. Previously, dating back to 2004, a report detailing each monthly distribution for contract labor in lieu of a 1099 has been provided from the Board’s accounting system (QuickBooks) at the beginning of each year for the previous year to the Board’s administrator for the purpose of reporting income.

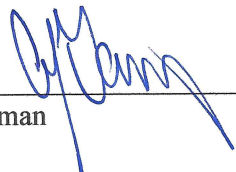
PSAP Consolidation – Discussion regarding Arkansas PSAP Count – Upon the request from Mr. Robert McGowen and agreement by the Board, this agenda item was deferred to the next regular meeting in April, 2020.

FROM THE FLOOR

Ms. Hoover shared with the Board that notification will be sent via email as soon as each RFP is posted.

The next regular meeting has been scheduled at 1:00 p.m. on Thursday, April 16, 2020. In an effort to minimize health risks at this time, the April meeting will be held via conference call. Information for all Arkansas 911 Board meetings will continue to be posted on the Arkansas Public Meetings calendar.

There being no further business to come before the Board, a motion to adjourn the meeting carried.



Chairman