

**MINUTES OF THE MEETING OF
ARKANSAS 911 BOARD
June 18, 2020**

A regular monthly meeting of the Arkansas 911 Board was held 1:00 p.m. on Thursday, June 18, 2020 at ADEM and via Zoom to allow for participation while social distancing.

The following members were in attendance:

Board

AJ Gary	Director, AR Division of Emergency Management
Skot Covert	Office of Auditor of State
Shelby Johnson	Director, AR GIS Office
Rusty McMillon	Judge, Greene County
Jamie Pafford-Gresham	Pafford EMS
Robert McGowen	Administrator of Public Safety, Benton County
Brian Presley	911/Dispatch Coordinator, Independence County
Chadwick Henson	Police Chief, City of Trumann PD
Tommy Sizemore	Fire Chief, Barling Voluntary Fire Department
Keith Edmonds	Madison County, OEM
Doug Sprouse	Mayor, City of Springdale
Rodney Wright	Sheriff, Saline County
Jonathan Duran (proxy for Shelby Johnson)	Deputy Director, AR GIS Office

Administrator

Renee Hoover
Asst. Attorney General, State Agencies Dept., Office of Arkansas Attorney General
Leslie Rutledge:
Brad Nye

Guests

Stephen Wright	Byron Howard
Jeff Presley	Ted Mullenix
Randall Berry	Dennis Gilstrap
Gary "Bud" Gray	Josh Johnston
Natisha Claypool	Josh Curtis
Karen Green	Ronya Marveggio
Bo Robertson	Shannon McCuin
Hannah Shackelford Zang	Brandy Dye
Jon Osborne	Steve Purtee
Tina Thompson	
Three additional unidentified guests	

A quorum was declared, and Chairman Gary called the meeting to order and presided over the meeting.

Upon a motion made and seconded, the minutes of the May 21, 2020 meeting were unanimously approved as amended.

Financial Reports: The financial report was approved as provided which reflected the total assets and liabilities as of May 31, 2020 to be \$17,493,112.88 in which \$2,040,438.92 is in the State Treasury Money Management Fund account and \$15,452,673.96 is in the US Bank working capital account.

Expense Report: Monthly expenses of \$13,961,012.72 were approved for payment as submitted. Included in the approved expenses were:

- 1Q20 PSAP DISTRIBUTION = \$12,753,345.91
- MAINTENANCE REIMBURSEMENT REQUESTS = 854,699.24
- LEC CHARGES = \$274,039.36
- INA – WEBSIE DESIGN & DEVELOPMENT = \$17,575.00
- NASNA – STATE MEMBERSHIP RENEWAL = \$500.00
- Gov Connection – Surface Pro Replacement = \$1,097.24
- Cross County – Reimbursement for PSAP Equipment Upgrade = \$51,513.00
- OFFICE DEPOT (Office Supplies) = \$77.71
- VERIZON WIRELESS = \$125.21
- CONTRACT LABOR = \$8,000.00

Old Business

2020 PSAP Certification – An update was provided that approximately 25-30 PSAP Certifications have not yet been submitted. A motion was presented and passed to establish a new due date of July 15, 2020 for the 2020 PSAP Certifications. Ms. Hoover will send notification of the new due date to the PSAPs for which the 2020 PSAP Certifications have not yet been submitted.

15% Allocation Balance by County Report - An updated report of the 15% Allocation Fund was presented reflecting a balance of \$728,171.17 with \$51,513.00 for Cross County 911 to be submitted for pre- and final approval. Upon final approval of the reimbursement for Cross County 911, the total balance remaining and allocated for reimbursement for 16 PSAPs is \$676,658.17.

RFP – PSAP Consolidation – Ms. Hoover reported that OSP will initiate the Anticipation to Award a contract on Friday, June 22, 2020, and once the Anticipation to Award the contract has been posted, the Board will be free to have open discussion regarding the results of the RFP response evaluation. A motion was presented and passed to schedule a special meeting on Wednesday, June 24, 2020 to review the results of the RFP response evaluation for the respondent with the highest score.

Intergovernmental Agreement with Arkansas GIS Office – Ms. Hoover shared that the intergovernmental service agreement between the Arkansas 911 Board and the State GIS

Office was approved by the Legislative Committee on June 16, 2020, which will allow the State GIS Office to begin the GIS data aggregation and coordination services for the NG911 implementation on or shortly after July 1, 2020.

RFP – ESInet and NG911 Core Services – Ms. Hoover reported that she is still working on the questions presented by OSP.

Text-To-911 – Bounce Backs Where Service Is Not Deployed – Options for Delivery of 9-1-1 Texts Where Text-To-911 Has Not Been Deployed – Ms. Hoover provided a recap of the six-month free offering by Intrado to offer service for text-to-911 calls from areas in Arkansas where text-to-911 service has not yet been deployed. A motion was not passed to request nor encourage those PSAPs (or counties) that have not yet deployed text-to-911 service to consider the free offering by Intrado.

Consideration for Requirement of Board Approval for Modifications or Changes to Existing Network Connectivity Currently Billed to Arkansas 911 Board. – A motion was presented and passed to establish a Rule that would require the PSAP and/or LECs to obtain approval from the Arkansas 911 Board prior to any modifications or changes to the existing network connectivity that is used to deliver 911 calls from the selective router to the PSAP. The Board requested Ms. Hoover to reach out to Brad Nye to draft the proposed rule for review by the Board prior to the initiation of the rule making process.

PSAP Consolidation – Discussion Arkansas PSAP County – Ms. Hoover shared that the report previously provided to the Board will be updated as the outstanding 2020 PSAP Certifications are received.

New Business

Arkansas 911 Board Administrator – Service Agreement Expiring – Chairman Gary suggested that the Board defer review and renewal of the service agreement for the administrator position until the following week during the special meeting to be scheduled for Wednesday, June 24, 2020.

US Bank ACH Transaction Costs – Ms. Hoover reported that the ACH Transaction process has not yet been implemented due to approximately 25-30 PSAPs that have not yet provided the required information necessary to process an ACH transaction to their bank account used for deposits of 911 funds. A motion was presented and passed to establish a due date of July 15, 2020 for PSAPs (or county treasurers or city finance managers) to submit the required information for future ACH transactions. Ms. Hoover agreed to send immediate notice to the agencies for which the required information has not yet been received.

FROM THE FLOOR

The next regular meeting has been scheduled at 1:00 p.m. on Thursday, July 16, 2020. Information for all Arkansas 911 Board meetings will continue to be posted on the Arkansas Public Meetings calendar as well as the Arkansas 911 Board website.

There being no further business to come before the Board, a motion to adjourn the meeting carried.



Chairman