

**MINUTES OF THE MEETING OF  
ARKANSAS 911 BOARD  
September 17, 2020**

A regular monthly meeting of the Arkansas 911 Board was held 1:00 p.m. on Thursday, September 17, 2020 at the Arkansas Division of Emergency Management with a Zoom link and conference bridge provided to the public for participation while social distancing.

The following members were in attendance:

**Board**

AJ Gary (Chairman)	Director, Arkansas Division of Emergency Management
Shelby Johnson	Director, AR GIS Office
Rusty McMillon	Judge, Greene County
Jamie Pafford-Gresham	Pafford EMS
Robert McGowen	Administrator of Public Safety, Benton County
Brian Presley	911/Dispatch Coordinator, Independence County
Tommy Sizemore	Fire Chief, Barling Voluntary Fire Department
Doug Sprouse	Mayor, City of Springdale

**Executive Director**

C.J. Engel

**Administrator (Interim)**

Renee Hoover

**Asst. Attorney General, Office of Arkansas Attorney General Leslie Rutledge**

Brad Nye

A quorum was declared, and Chairman Gary called the meeting to order and presided over the meeting.

Chairman Gary introduced the new Executive Director of the board, C.J. Engel, while also thanking Renee Hoover for her years of service to the board as well as her willingness to assist through the transition.

Upon a motion presented by Robert McGowen and a second by Jamie Pafford-Gresham, the minutes of the August 20, 2020 regular monthly meeting were unanimously approved.

**Financial Reports** – Following a motion presented by Robert McGowen and a second by Doug Sprouse, the financial report was approved as provided which reflected the total assets and liabilities as of August 31, 2020 to be \$17,976,158.13 in which \$2,042,475.84 is in the State Treasury Money Management Fund account and \$15,933,682.29 is in the US Bank working capital account.

**Expense Report** - Monthly expenses of \$12,999,456.80 were approved for payment as submitted. Included in the approved expenses were:

- 2Q20 PSAP Distributions = \$12,692,577.92
- LEC Charges = \$279,509.98
- Office Depot = \$359.10
- Verizon Wireless = \$129.22
- Federal Engineering = \$16,747.00
- Contract Labor = \$9,958.39 (R. Hoover = \$5,000.00 and C. Engel = \$4,958.39)

**15% Allocation Balance by County Report** – There were no reimbursement requests presented to the Board for approval at the meeting, therefore, there were no changes to the balance of \$676,658.1.

### **Old Business**

**2020 PSAP Certification** – An update was provided that annual certifications for St. Francis County (both PSAPs) and Mississippi County are still outstanding. Rusty McMillon stated that he had not had a chance to reach out to Judge Hughes. Ms. Hoover has been unsuccessful in reaching Mississippi County 911 Coordinator. Jamie Pafford-Gresham asked if Mississippi County Coordinator has been out due to a serious illness in which Mr. Engel confirmed. Judge McMillon will reach out to both County Judges and Mr. Engel will begin following up on these PSAP Certifications.

**2020 Fiscal Year Audit** – Mr. Engel shared that Hudson, Cisne, & Co. LLP were close to completion of the audit, and should have it presented to the board in the next week or two.

**RFP – ESInet and NG911 Core Services** – Mr. Engel reported that the work required to complete the RFP for posting has not yet been completed. Mr. Engel stated he will begin working with Ms. Hoover on the existing draft RFP to return to OSP.

**Federal Engineering - PSAP Consolidation** – Mr. Engel confirmed that the first invoice has been provided by Federal Engineering and is in the September Expense Report. Mr. Engel informed the board that a weekly meeting will be scheduled between Federal Engineering and himself for this project.

**GIS Data Aggregation for NG911 Service** – Shelby Johnson shared the following updates:

- A progress report is included in the agenda packet.
- The second contract staff member has been onboarded and began 9/17.
- First contractor has begun mapping out law enforcement service areas across the state. 343 police departments outlined in the work. There are a number of police departments that are not a responding agency and are not staffed 24/7.
- The Emergency Medical Service GIS layer has all licensure maps provided by Arkansas Department of Health. The service areas for ground transport has begun, does not include air transport.
- Needs feedback from the board regarding the policy request item on service area exceptions and would like it brought to the board soon. Chairman Gary asked if the board reviewed before the October meeting if that would be soon enough for the

GIS Office. Mr. Johnson confirmed this would be good timing and would like discussion and a vote on this matter in October.

### **New Business**

**Draft Rule for Requirement of Board Approval for Modifications or Changes to Existing Network Connectivity Currently Billed to Arkansas 911 Board.** – Time has not permitted any action to be completed on the draft rule at this time. Mr. Engel will begin discussing this draft rule with Ms. Hoover. Draft language for the rule to Brad Nye for review as soon as possible.

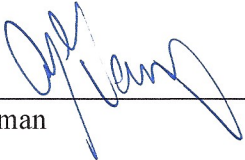
### **FROM THE FLOOR**

Mr. McGowen has been asked questions by multiple PSAPs regarding the \$250,000 in quarterly funding provided to ALETA and their concern about lack of availability of training. Chairman Gary stated he would reach out to DPS Secretary Cook to get an update for the board.

Ms. Pafford-Gresham brought up a question in chat regarding whether PSAP Distributions will be physical checks or ACH. Mr. Engel confirmed these deposits would be ACH transactions. Mr. McGowen asked when that will take place. Mr. Engel stated by first week of October.

The next regular meeting has been scheduled at 1:00 p.m. on Thursday, October 15, 2020. Information for all Arkansas 911 Board meetings will continue to be posted on the Arkansas Public Meetings calendar as well as the Arkansas 911 Board website.

There being no further business to come before the Board, a motion by Robert McGowen to adjourn and second by Jamie Pafford-Gresham. The motion carried.

  
Chairman