

**MINUTES OF THE MEETING OF
ARKANSAS 911 BOARD
December 16, 2021**

A regular monthly meeting of the Arkansas 911 Board was held at 1:00 p.m. on Thursday, December 16, 2021 at the Arkansas Division of Emergency Management with a Zoom link and conference bridge provided.

The following members were in attendance:

Board

Tina Owens, Chair Proxy	Chief of Staff, Arkansas Division of Emergency Management
Shelby Johnson	Director, Arkansas GIS Office
Rusty McMillon - Zoom	County Judge, Greene County
Brian Presley - Zoom	911 Coordinator, Independence County
Bo Robertson	Director, Garland County Department of Emergency Management
Robert McGowen	Administrator of Public Safety, Benton County
Rodney Wright - Zoom	Sheriff, Saline County
Danny Baker - Zoom	Police Chief, City of Fort Smith
Tommy Sizemore - Zoom	Fire Chief, City of Barling
Jamie Pafford-Gresham	Pafford Emergency Medical Services

Executive Director

C.J. Engel

Asst. Attorney General, Office of Arkansas Attorney General Leslie Rutledge

Daniel Faulkner

With A.J. Gary traveling with the Governor for damage assessments, proxy Tina Owens called the meeting to order at 1:01 pm and presided over the meeting with a quorum declared.

Upon a motion presented by Robert McGowen and a second by Bo Robertson, the minutes of the November 18, 2021 regular monthly meeting were approved unanimously.

Financial Report – Following a motion presented by Robert McGowen and a second by Shelby Johnson, the financial report was approved unanimously as provided which reflected the total assets and liabilities as of November 30, 2021 to be \$19,817,428.85 in which \$2,046,365.67 is in the State Treasury account and \$17,771,063.18 is in the U.S. Bank account.

Expense Report – Monthly expenses of \$10,257,970.49 were approved for payment as submitted. Included in the approved expenses were:

- LEC Charges - \$314,969.51
- AT&T Mobility FirstNet - \$41.23
- Arkansas GIS Office - \$17,484.06

- CJAA - \$150.00
- Office Depot - \$111.63
- U.S. Bank Visa - \$108.96
- Executive Director Reimbursement - \$325.12
- Contract Labor - \$10,415.00
- 3Q21 PSAP Distributions - \$9,914,364.98

15% Allocation Balance by County Report – An updated report of the 15% Allocation Fund was presented reflecting a balance of \$544,421.15 with no new requests for approval.

Old Business

Arkansas 911 Board – PSAP Consolidation Plan – Due to a board member potentially needing to leave the meeting early, this topic has been moved to the top of Old Business for discussion. All board members have received and reviewed the PSAP Consolidation Plan as well as the local planning template. C.J. Engel asked if there was any additional comments or changes for the plan or the template and stated if the Board feels comfortable with both having a vote to accept the plan to be submitted to the Governor and Legislative Council. No discussion. Robert McGowen made a motion to accept the Arkansas 911 Board PSAP Consolidation Plan as complete and to submit it as required. Danny Baker seconded the motion. Motion accepted unanimously. A question in the chat was if it is possible for members of the public to get a copy of the plan. Mr. Engel stated that in addition to sending the plan to the Governor and Legislative Council, he will send it to his 911 email distribution list, as well as post it on the Board’s website. Shelby Johnson asked if C.J. would attend the Legislative Council meeting if the plan is on their agenda and is there an expectation for members of the Board to attend. C.J. answered that he would attend the meeting when we are informed of the plan being on the agenda and would inform the Board of that date in case anyone else would like to attend. Jamie Pafford-Gresham wanted to confirm that we could go ahead and post this plan to the website rather than waiting for it to be in front of Legislative Council since it is not intended to be up for approval.

No questions or changes for the local planning template. Tina feels that it does make for a good starting place giving these entities something to look at rather than having to come up with something from scratch. Bo Robertson believes it’s a good piece to help the local jurisdictions begin the conversation needed. No vote needed.

ESInet & NextGen Core Services – Mr. Engel doesn’t have much of an update but did want to leave the topic on the agenda as we work through the project. The GIS office submitted Benton County’s data with GeoComm for an analysis of their data. The results were positive and changes needed were limited. Robert McGowen stated AT&T is now planning on February or March for Benton County transition to ESInet.

GIS Data Aggregation for NG911 Service – Shelby Johnson shared the following updates:

- Completed final regional meeting last week with Benton and Washington County with a good turn out and feedback from both
- All other preliminary edits have gone out except for Benton and Washington County
- Will need to revisit with additional neighboring counties that weren’t addressed in the first round for interlocal review

New Business

NG911 GIS Data Validation Service – Shelby Johnson stated that road centerlines and address points are key elements uploaded to the Next Generation Core Services (NGCS). One thing that needs to be tested when transitioning, is how well does the data line up with legacy Master Street Address Guide (MSAG). Over many years and with multiple hands on this data, these pathways do not line up as accurately as required for the system. In order to ensure a smooth transition, the GIS office has looked at the best path forward to test the data match. They have researched this with other states, some building these platforms on their own and some outsourcing this to vendors. Following their research and conversations, they would like to recommend to the Board to procure a tool to upload and analyze local GIS data. They believe that it would cost more and take more people and time to do it in house. A memo was provided to the Board members prior to the meeting. The cost could fluctuate based on use and would need to go out for bid to get a better idea. Bo Robertson asked if this is an upfront or annual cost. Shelby answered that this would be an ongoing annual cost. Shelby’s team could take on the Request for Proposal (RFP) process. This tool will not remove the work necessary with GIS data locally but will analyze and score the matching rate to meet the NG911 standard. Robert McGowen made a motion for the Arkansas GIS Office to move forward with the procurement process to outsource this tool for the Arkansas 911 Board, Jamie Pafford-Gresham seconded the motion. Motion approved unanimously, with Shelby Johnson abstaining from vote.

From the Floor

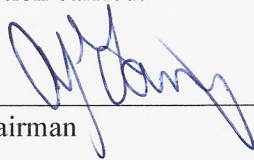
Shelby suggests that the Board’s first regional meeting on the road should be at Benton County once the ESInet is live in potentially 2nd quarter.

Bo asked about the timing of quarterly PSAP distributions. C.J. answered that direct deposits will be made early next week prior to the end of the year.

Tina Owens opened to questions or comments from guests. No comments or questions.

The next regular meeting has been scheduled for 1:00 p.m. on Thursday, January 20, 2022 at ADEM with a virtual option. Information for all Arkansas 911 Board meetings will continue to be posted on the Arkansas Public Meetings calendar as well as the Arkansas 911 Board website.

There being no further business to come before the Board, a motion by Rodney Wright to adjourn and second by Robert McGowen. The motion carried.



Chairman