

**MINUTES OF THE MEETING OF  
ARKANSAS 911 BOARD  
June 16, 2022**

A regular monthly meeting of the Arkansas 911 Board was held at 1:00 p.m. on Thursday, June 16, 2022 at the Arkansas Division of Emergency Management with a Zoom link and conference bridge provided.

**The following board members were in attendance:**

A.J. Gary, Chair	Director, Arkansas Division of Emergency Management
Shelby Johnson	Director, Arkansas GIS Office
Skot Covert - Zoom	Designee, Auditor of State
Rusty McMillon	County Judge, Greene County
Brian Presley - Zoom	911 Coordinator, Independence County
Bo Robertson	Director, Garland County Department of Emergency Management
Robert McGowen - Zoom	Administrator of Public Safety, Benton County
Doug Sprouse - Zoom	Mayor, City of Springdale
Danny Baker - Zoom	Police Chief, City of Fort Smith
Tommy Sizemore - Zoom	Fire Chief, City of Barling
Jamie Pafford-Gresham - Zoom	Pafford Emergency Medical Services

**The following board members were absent:**

Rodney Wright	Sheriff, Saline County
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Chairman Gary called the meeting to order at 1:00 p.m. and presided over the meeting with a quorum declared.

Upon a motion presented by Robert McGowen and a second by Bo Robertson, the minutes of the May 19, 2022 regular monthly meeting were approved unanimously.

**Financial Report** – Following a motion presented by Robert McGowen and a second by Skot Covert, the financial report was approved unanimously as provided which reflected the total assets and liabilities as of May 31, 2022 to be \$23,605,905.71 in which \$2,048,560.04 is in the State Treasury account and \$21,557,345.67 is in the U.S. Bank account.

**Expense Report** – Monthly expenses of \$13,126,092.11 were approved for payment as submitted. Included in the approved expenses were:

- LEC Charges - \$254,079.49
- AT&T Mobility FirstNet - \$41.23
- Arkansas GIS Office - \$8,931.52
- Office Depot - \$383.19
- NASNA - \$500.00
- Executive Director Reimbursement - \$370.24
- Contract Labor - \$10,435.00
- PSAP Maintenance Reimbursements - \$1,613,520.87
- 1Q22 PSAP Distributions - \$11,237,830.57

**15% Allocation Balance by County Report** – An updated report of the 15% Allocation Fund was presented reflecting a balance of \$544,421.15 with no new requests for approval.

**Old Business**

**GIS Data Aggregation for NG911 Service** – Shelby Johnson shared the following updates:

- Additional counties' data have been added into NGCS
- Coordinating with the State of Tennessee to align boundaries with their data

**NG911 GIS Data Validation Service Procurement** – Bids have come in with three (3) submissions made and currently under review process

**ESInet & NextGen Core Services** – C.J. Engel shared that Logan and Hot Spring Counties have been cutover bringing the count to nine (9) on ESInet. West Memphis is the next scheduled with Randolph, Cleburne, Saline, and IZard all on the calendar for June. Because the State of Tennessee is also on AT&T ESInet, 911 calls will have the ability to be transferred over 911 rather than 10-digit as the legacy network has required.

**Bylaws, Rules & Guidelines Subcommittee Update** – The Subcommittee has brought a set of recommendations to the full board for review. Emphasis to raise the bar on training include:

- 40-hour basic telecommunicator course
- 40-hour on the job training minimum by the employing agency
- 24-hour continuing education after initial training
- If PSAP offers medical pre-arrival instructions, they would be trained in T-CPR

These recommendations were reviewed by CLEST attorney and recommended to be reviewed by Attorney General liaison. It has been proposed to submit a letter with these standards to CLEST Director. Training curriculum details are in the hands of ALETA. Following a motion by Shelby Johnson and a second by Rusty McMillon, unanimous approval to send training recommendations to CLEST.

**New Business**

**Annual PSAP Certifications** – C.J. Engel informed the Board that all PSAPs have submitted their required Certifications. The data reported included the following:

- Total 911 Calls in 2021 – 1,944,081
- 2021 PSAP Expenses - \$70,180,993.42
- 1,203 full-time and part-time telecommunicators statewide
- 179 less telecommunicators employed than budgeted

**PSAP Consolidation Update** – Mr. Engel gave an update on consolidation efforts being made in Lonoke, Pulaski, Union, Faulkner, St. Francis, Crawford, Crittenden, Washington, and Clark Counties

**Miller County PSAP Funding Proposal**

The current allotment for Miller County is one funded PSAP. The proposal request from Miller County is for two funded PSAPS with no change to the current setup. Robert McGowen motion to decline proposal and continue with one funded PSAP in Miller County, Shelby Johnson with a second.

Shelby Johnson – Yes  
Skot Covert – Yes  
Rusty McMillon – Yes  
Brian Presley – Yes  
Bo Robertson – Yes  
Robert McGowen – Yes

Doug Sprouse – Yes  
Rodney Wright – Absent  
Danny Baker – Yes  
Tommy Sizemore – Yes  
Jamie Pafford-Gresham – Yes  
A.J. Gary - Yes

**PSAP Consolidation Funding** – The board’s plan mentions additional funding available to assist with PSAP Consolidation efforts and there is a need to discuss what this will look like. C.J. Engel brought a couple of possibilities to the Board such as a 75% - 25% share up to a specific amount. Bo Robertson stated it would make the most sense for a reimbursement setup. A.J. Gary mentioned his favor to a cost share as that is how many of the ADEM grants work.

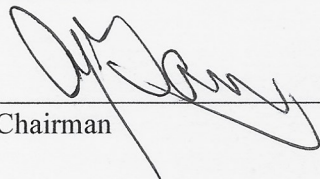
FY 2022 Audit – With a motion by Shelby Johnson, and a second by Robert McGowen, unanimous approval to begin the audit process with HCJ CPAs & Advisors.

**From the Floor**

A.J. Gary opened to questions or comments from the Board and then guests. Hearing none.

The next regular meeting has been scheduled for 1:00 p.m. on Thursday, July 21, 2022 at ADEM with a virtual option. Information for all Arkansas 911 Board meetings will continue to be posted on the Arkansas Public Meetings calendar as well as the Arkansas 911 Board website.

There being no further business to come before the Board, a motion by Rusty McMillon to adjourn and second by Bo Robertson. The motion carried.

  
Chairman