

**MINUTES OF THE MEETING OF
ARKANSAS 911 BOARD
November 17, 2022**

A regular monthly meeting of the Arkansas 911 Board was held at 1:00 p.m. on Thursday, November 17, 2022 at the Arkansas Division of Emergency Management with a Zoom link and conference bridge provided.

The following members were in attendance:

Board

A.J. Gary, Chairman	Director, Arkansas Division of Emergency Management
Shelby Johnson	Director, Arkansas GIS Office
Skot Covert - Zoom	Designee, Auditor of State
Rusty McMillon - Zoom	County Judge, Greene County
Brian Presley – Zoom	911 Coordinator, Independence County
Bo Robertson	Director, Garland County Department of Emergency Management
Robert McGowen - Zoom	Administrator of Public Safety, Benton County
Doug Sprouse - Zoom	Mayor, City of Springdale
Rodney Wright	Sheriff, Saline County
Danny Baker - Zoom	Police Chief, City of Fort Smith
Tommy Sizemore – Zoom	Fire Chief, City of Barling
Jamie Pafford-Gresham – Zoom	Pafford Emergency Medical Services

Executive Director

C.J. Engel

Asst. Attorney General, Office of Arkansas Attorney General Leslie Rutledge
Douglas House

Chairman Gary called the meeting to order at 1:01 p.m. and presided over the meeting with a quorum declared.

Upon a motion presented by Rodney Wright and a second by Robert McGowen, the minutes of the October 20th regular monthly meeting were approved.

Financial Report – Following a motion presented by Robert McGowen and a second by Rusty McMillon, the financial report was approved unanimously as provided which reflected the total assets and liabilities as of October 31, 2022 to be \$18,705,562.00 in which \$2,061,161.76 is in the State Treasury account and \$16,644,400.24 is in the U.S. Bank account.

Expense Report – Monthly expenses of \$446,590.01 were approved for payment as submitted. Included in the approved expenses were:

- LEC Charges - \$295,642.97
- AT&T Mobility FirstNet - \$41.23
- Arkansas GIS Office - \$13,470.53

- 1Spatial, Inc. - \$125,000.00
- Office Depot - \$164.24
- APCO - \$100.00
- Executive Director Reimbursement - \$190.84
- Contract Labor - \$12,080.00

15% Allocation Balance by County Report – An updated report of the 15% Allocation Fund was presented reflecting no change and a remaining balance of \$478,235.91.

Old Business

GIS Data Aggregation for NG911 Service – Shelby Johnson shared that a few more counties have progressed with GIS data. A minor update to the report shows Fulton, Independence, and Baxter Counties have been removed from GIS scope as they are not joining the ESInet. Communication has been sent out informing jurisdictions of the initial portal training with 1Spatial for November 29th from 10:00 am – 12:00 pm.

ESInet & NextGen Core Services – C.J. Engel shared that 40 PSAPs have been transitioned to the ESInet with three remaining for November and six scheduled for December. Of these, 25 have been cut RFAI and 15 are i3. A population of 1,550,668 or 51.41% is currently covered by PSAPs on ESInet. AT&T bill reviews have shown a combined monthly savings of \$57,779.81 or \$693,357.72 per year to local PSAPs with a yearly average of \$20,392.92 per PSAP.

Bylaws, Rules & Guidelines Subcommittee Update – Mr. Engel informed the Board that a meeting between DPS Secretary, CLEST Director, CLEST Attorney and ALETA 911 Coordinator took place last week. The outcome of the meeting was that the training recommendations made by the 911 Board will be put in place as CLEST standards and will not need additional rules. Additionally, an online version of the 40-hour Basic Telecommunicator Course will be planned to be developed creating more opportunities for PSAPs to ensure higher percentage of training.

PSAP Consolidation Plans – C.J. Engel shared that no new consolidation plans have been received since last month. A proposal that was created by the City of Texarkana and given to Miller County has been shared with the Board but is not an agreed upon consolidation plan as required by the January 1, 2023 deadline. C.J. proposed to the Board that if a PSAP Consolidation Plan is not submitted by Miller County and Texarkana, that the Board meets in Texarkana at its January meeting to hear the reasonings as to why a plan is not agreed to. He has talked to all of the counties that are required to have a plan and Sebastian, Garland and Miller are the only ones that have not informed that a plan will be submitted. Chief Baker speaking as a representative of Sebastian County stated that they have been working on a plan and fully expect to meet the deadline. Mr. Engel reminded the Board and those on the call that the deadline for PSAP Consolidation Plans remains January 1, 2023.

New Business

2022 Fiscal Year Audit – HCJ CPAs & Advisors – Final results and findings of the fiscal year audit have been sent out to the Board for review. The only significant finding presented in the results is the lack of Segregation of Duties. This is a common item in small organizations and has been listed in previous audits as well. Rusty McMillon shared that Greene County receives the same finding on their audits. Following a motion by Bo Robertson and a second by Robert McGowen, the Board accepted the audit results unanimously.

From the Floor

Chairman Gary opened the floor to questions or comments from the Board and then guests.

Texarkana City Manager Jay Ellington introduced himself to the Board as well as the Assistant Police Chief Bobby Jordan and new Police Chief Michael Kramm. They look forward to hosting the January meeting and will work to get everything set up. He informed the Board that Doug Avery has retired, and Wendy Herring has been leading the 911 team.

The next regular meeting has been scheduled for 1:00 p.m. on Thursday, December 15, 2022 at ADEM, with a virtual option. Information for all Arkansas 911 Board meetings will continue to be posted on the Arkansas Public Meetings calendar as well as the Arkansas 911 Board website.

There being no further business to come before the Board, a motion by Bo Robertson to adjourn and second by Shelby Johnson. The motion carried.



Chairman