

**MINUTES OF THE MEETING OF  
ARKANSAS 911 BOARD  
November 16, 2023**

A regular monthly meeting of the Arkansas 911 Board was held at 1:00 p.m. on Thursday, November 16, 2023 at the Arkansas Division of Emergency Management with a Zoom link and conference bridge provided.

Chairman Gary called the meeting to order at 1:01 p.m. and presided over the meeting with a quorum declared.

**The following members were in attendance:**

**Board**

AJ Gary, Chairman	Director, Arkansas Division of Emergency Management
Shelby Johnson - Zoom	Director, Arkansas GIS Office
TJ Fowler	Designee, Auditor of State
Rusty McMillon	County Judge, Greene County
Sally Pittser - Zoom	911 Director, Union County
Bo Robertson	Director, Garland County Department of Emergency Management
Robert McGowen - Zoom	Administrator of Public Safety, Benton County
Doug Sprouse - Zoom	Mayor, City of Springdale
Kevin Molder - Zoom	Sheriff, Poinsett County
Danny Baker	Police Chief, City of Fort Smith
Tommy Sizemore - Zoom	Fire Chief, City of Barling
Jamie Pafford-Gresham	Pafford Emergency Medical Services

**Executive Director**

C.J. Engel

**Assistant Attorney General**

Clayton Orr - Zoom

Motion by TJ Fowler and seconded by Bo Robertson to approve the Minutes from the October 19, 2023 Arkansas 911 Board Meeting. Motion passed unanimously.

**Financial Report** – C.J. Engel provided the financial report reflecting the total assets and liabilities as of October 31, 2023 to be \$20,876,284.92 in which \$2,155,790.39 is in the State Treasury and \$18,720,494.53 is with U.S. Bank.

TJ Fowler asked how the amounts in each account were determined. Mr. Engel stated that no funds had been moved into or out of the treasury account since the transition from ETSB to Arkansas 911 Board that he was aware. Mr. Fowler discussed the opportunity for the board to take advantage of the current interest rates by moving some funds that are not immediately needed into the treasury account.

**Expenses** – Expenses for month ending October 31, 2023 totaling \$411,463.45 included:

- LEC Charges - \$226,756.03
- 1Spatial Inc. - \$148,300.00
- AT&T Mobility FirstNet - \$41.23
- Arkansas GIS Office - \$20,372.35
- U.S. Bank VISA - \$393.84
- Contract Labor - \$15,600.00

**15% Allocation Reimbursement Requests** – An updated report of the ETSB 15% Carryover Allocation Fund was presented reflecting no new requests, showing a remaining fund balance of \$386,244.17. No new consolidation expense reimbursement requests were received, leaving a balance of \$2,400,000.00 in allocated consolidation reimbursement funds.

Motion by TJ Fowler and seconded by Jamie Pafford-Gresham to approve the financial report and expenses as reviewed. Motion carried unanimously.

### **OLD BUSINESS**

**GIS Data Aggregation for NG911 Service** – Shelby Johnson updated the board on Crittenden County moving to “Load Pending” status and Lafayette County to “Complete”.

**ESInet & NextGen Core Services** – C.J. Engel shared that two PSAPs have been transitioned to ESInet since the previous meeting leading to a new total of 73 PSAPs and 5 Dispatch Centers. Of these, 32 are RFAI, 44 are i3, and 2 CAMA. A population of 2,506,257 or 84.26% is currently covered by PSAPs on ESInet.

### **NEW BUSINESS**

**FY2023 Audit Review** – C.J. Engel introduced Brent Sharpmack with HCJ CPA’s and Advisors to review the draft audit report with the board. Mr. Sharpmack covered the cash comparative statement and stated there were no adjusted entries needed. A decrease in revenues and distributions reflected based on reduction in prepaid fees collected. The only noted deficiency would be lack of segregation of duties. This is a common deficiency but required to disclose but no other concerns at this time. Chief Baker asked if there are any options to help with the lack of segregation of duties without adding staff. Mr. Sharpmack stated that the only way to solve this would be to add staff or add cost by outsourcing. There are controls in place that help mitigate currently such as reviewing all financials monthly, and checks being seen and signed by the board chair. Robert McGowen made a motion to accept the draft audit report, with a second by TJ Fowler. Motion passed unanimously.

**CLEST Update** – A.J. Gary informed the board that Director Chapmond with CLEST has reached out and would not be able to provide an update at this month’s meeting due to conflicting events but they are continuing to work on the training requirements and rules.

### **From the Floor**

C.J. asked if the board would like to move the December board meeting due to the holiday season. An agreement to move the next meeting to Thursday, December 14<sup>th</sup> at 1:00 p.m.

The next regular meeting has been scheduled for 1:00 p.m. on Thursday, December 14, 2023 at the Arkansas Division of Emergency Management with a virtual option. Information for all Arkansas 911 Board meetings will continue to be posted on the Arkansas Public Meetings calendar as well as the Arkansas 911 Board website.

There being no further business to come before the Board, a motion by Rusty McMillon and seconded by Bo Robertson to adjourn. The motion carried unanimously by voice vote.



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Chairman